

**MINUTES OF THE DOCK SAFETY COMMITTEE MEETING HELD ON 01.10.2020 AT 15.00 HRS. FOR THE 2<sup>ND</sup> QUARTER OF 2020, IN THE BOARD ROOM, A.O. BUILDING, GANDHIDHAM**

**List of participants is enclosed:**

At the outset, Dy. Chairman welcomed all the Committee members of the Dock Safety Committee.

Safety Officer, DPT made a power-point presentation and highlighted the issues discussed and action taken on the last Dock Safety Committee meeting.

The discussions were held on the following issues:

Sr. No.	Issues raised	Action
01	Illumination Level	CME (I/c) informed that action has already been taken to improve the illumination in the Port area.
02	Roads, Warehouse and other infrastructure	<p>Status of roads as per CE department:</p> <ol style="list-style-type: none"> <li>1) Kandla – Kharirohar Road: Work will start 01/12/2020</li> <li>2) West gate-2 to West gate-3 road : Work will start 22/12/2020</li> <li>3) Road outside berth 13: Work under progress</li> <li>4) 66 Hectare area road : Work under progress</li> <li>5) 34 hectare area road: Work order yet to be issued.</li> <li>6) 40 hectare area road: Price bid open</li> </ol> <p>He informed that the old warehouses have been surveyed off and action will be taken for construction of new warehouses.</p> <p>Assistant Director (Dock Safety) raised the issue of leakages in the buildings and Dy. Chairman directed Dy.CE to take action.</p> <p>AD (Dock Safety) stated that the drainage facility in the Port is totally bad and complete renovation is required at Cargo Jetty and other areas. Dy. Chairman directed CE to take immediate necessary action.</p>
03	Issuance of Port Entry Pass	<p>Assistant Director (Dock Safety) stated that till implementation of RFID, Port should prepare modalities for ensuring smooth entry of persons in the Port.</p> <p>TM stated that a meeting was convened with CISF and Port Users to discuss on the issues related to Port entry permits and copy of the minutes will be provided to IDS. Accordingly, Port entry permits as decided in the said meeting will be issued from 1<sup>st</sup> Nov., 2020.</p>
04	Coal Dust Control	<p>To a query from Dy. Chairman as regards the number of violations observed and penalty imposed, TM stated that he would submit the details to him.</p> <p>Total 4 Nos. of violation observed and Rs.40, 000/- imparted from May to Oct 2020.</p>
05	Safety Training	<p>Safety Officer stated that container based training centre for imparting training to truck drivers is ready.</p> <p>Safety Officer stated that formation of Institute of Safety and Productivity Re-engineering is under progress. It will start 01/01/2021.</p>
06	Medical Examination of	AD (DS) stated that a separate meeting was convened with CMO, however, no action has been taken so far. CMO informed that due to shortage of staff, there is delay in

	workers	<p>preparation of tender document for outsourcing of occupational health centre and first aiders. Dy. Chairman directed TM/Safety Officer to help in preparation of the said tender.</p> <p>AD (DS) stated that during the Safety Performance Assessment of Stevedores, it was found that there were 450 workers on pay rolls of the Stevedores. However, the medical examination of all these workers was not done. He also stated that he would not issue authorization in respect of the workers, who have not undergone safety training and medical examination.</p> <p>To a query from CMO as regards number and make of antidotes to be procured, AD (DS) stated that he will provide the list of antidotes to CMO.</p>
07	Life Saving equipment & pipelines serving water to fire hydrants	<p>AD (DS) stated that he has not received hydro test reports and insisted that the hydro tests are required to be conducted periodically.</p> <p>Dy. Chairman directed Dy.CE to take action for rreparing / replacement of fire hydrant line and also conduct Hydro tests for fire hydrant lines.</p>
	Structure Stability Test	<p>Assistant Director (Dock Safety) stated that he has not received any report of Structure Stability Test. Dy. CE stated that SST of Oil Jetties was conducted and report thereof will be provided to AD (DS). Dy. Chairman directed Dy.CE to expedite the issue and submit the report to AD (Dock Safety).</p> <p>The technical report on non-destructive testing is submitted to IDS on 26/10/2020 by safety officer.</p>
09	Drinking water and other basic amenities	<p>AD (DS) stated that DPT has not provided rest shelter /sheds with the drinking water facility and toilets in the Port as per the Dock Workers (HSW) Regulations. Dy. CE stated that work order has already been issued for shelters.</p> <p>AD (DS) stated that there is no rest shelter/shed in the Oil Jetty area also. Dy. Chairman directed Dy. CE to submit the location-wise drawing, where the shelters/toilet block/sheds/drinking water, within a week's time.</p> <p>The feedback received from AXEN (C) that drawing is submitted to Dy. Chairman.</p>
10	Sign Boards & Signage	<p>Safety Officer stated that the sign board installation work is under progress by Harbour Division. Dy. CE stated that the work will be completed by end of this month.</p>
11	Firefighting & Emergency communication system	<p>HM stated that the work order has been issued for procurement of walky-talkies and same will be made operational by 31<sup>st</sup> October, 2020.</p>
12	Emergency Action Plan and Safety Report	<p>Safety Report is prepared and submitted for approval to competent authority.</p>
13	QHSE Policy	<p>The QHSE Policy is pending for approval of FA&amp;CAO and Secretary and the same is under progress. Feedback of all other HODs received on QHSE Policy.</p> <p>Dy. Chairman directed to implement the QHSE Policy as early as possible.</p>
14	Safety Audit	<p>Safety Officer stated that safety audit of DPT completed in Sept.2020. The report has been received. A separate meeting to be held to discuss on the report.</p>

*f. s. d. m.*  
 27/10/20  
 T.M

## MEETING DESCRIPTION

### Meeting Name

Dock Safety Committee Meeting

### Purpose

To review and discuss Safety & Health related issues in port and further improvement plan as per Dock Workers, (Safety, Health and Welfare) Act, 1986

### Date

01/10/2020

### Time

15:00 hrs

### Location

New Board Room, A.O. Building

## MEETING PARTICIPANTS

Sr. No.	Name	Company	Designation	Signature
1.	Ganesh Kumar	KTIL.	HSEF officer.	
2.	D. R. D. D. D. D.	T. J. D. W. Union	member	
3.	Samir Pandey	IDS Kandla	Asst. Dir. (S&H)	
4.	KAPIL K. D. D. D.	CISF	DY. CMDR	
5.	ABHIJIT KR.	CISF	Comdr	
6.	Tej Kangal	KPCA	President	
7.	Nandeesh. Bhukle	DPT	DY chairman	
8.	V. Ravendra	DPT	Dy CE	
9.	Y.R. Singh	DPT.	Sr. Dy. Secy.	
10.	P. Solmivale	DPT	SECRETARY	
11.	Capt. S.S. Jadhav	DPT	Harbour Master	
12.	Dr. Mahesh Babu	DPT	Sr Dy CMD	
13.	S. Kirupanandasamy	DPT	T.M	
14.	Dr. Kalindi Gandhi	DPT	CMO	
15.	A. S. S. S.	DPT	Marine DPT	
16.	Somashekhar Bajaramath	IDS Kandla	Addl. Asst. Dir. (S&H)	
17.	Abul Kalam	Kandla Customs	Spec	
18.		Brokers Association		
19.	Bhavani Madhan	DPT	Safety officer	
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