

MINUTES OF THE MEETING HELD WITH CISF AND ASSOCIATIONS OF PORT USERS ON THE ISSUES RELATED TO PORT ENTRY PERMITS ON 22.9.2020 AT 10.30 HRS. IN THE VIEWERS' GALLERY, CDC BUILDING, KANDLA

P R E S E N T

Traffic Department, DPT	CISF	Port Users / Associations
Shri S. Kirupanandasamy, TM	Shri Abhijeet Kumar,	Shri Hari Shyam, KPSAA
Shri Tushar Patel, ATM	Commandant	Shri Sanjay T., KSA
Shri M.N. Parmar, ATM	Shri N.S. Jangid, Asstt.	Shri Keyur T. KCBA
Shri D.D. Maheshwari, ATM	Commandant	Shri DilipRughwani, Aditya Marine
	Shri Raul Kale, Inspector	Shri Narendra Sin Rana, RCCL
	Shri OmprakashSanodiya, Inspector	Shri Manoj Tank, Rishi Shipping
		Shri Hareh D. N., Shiv Shipping

At the outset, Traffic Manager, DPT welcomed Commandant, Officers of CISF and representatives of Port Users Associations for the meeting.

Initiating the discussions, Traffic Manager stated that there were some issues related to Port entry permits, duration of port entry permit validity, procedures for removal of waste materials, permission for returnable materials etc., which are needed to be discussed in the meeting in order to address the same. Accordingly, the discussions were held on the following issues:

- (1) Asstt. Commandant, CISF stated that the CHA shall prepare the Port Entry Challan in triplicate i.e. one for CISF, one for Driver and one for CHA and it should be signed by the authorized persons of CHA. It was suggested by CISF that, driver's copy of Port Entry Challan has to be produced at the time of exit of loaded trucks for authentication of cargo and vehicle and to avoid any theft. This was agreed to by CHA.
- (2) Asstt. Commandant, CISF pointed out that the Port Entry Challan issued by CHA does not contain the details like Sr.No., vehicle nos., driver's name, commodity, etc. TM stated that a circular has already been issued to this effect for strict compliance by CHA and other users. However, he will issue a fresh circular stating that the Port entry passes issued by CHA shall invariably contain the details like Sr.No., vehicle no., driver's name, license no., commodity, importer name, reason (loading/internal shifting, etc.).
- (3) Assistant Commandant, CISF stated that their personnel observed that the Port Entry Challan issued by CHA's authorized persons is signed in advance and these books are left unattended on gates. TM indicated that many occasions that vehicle tickets issued by the CHA had misused in the past and

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directed CHA`sto keep the vehicle tickets in their safe custody always and to be signed by authorised persons at the time of issuance.

- (4) The CISF suggested the CHA to make permanent gate passes of their local drivers with a validity of one month having Character and Antecedent verification or below 15 days without Character and Antecedent verification, which was agreed to by the CHA.
- (5) It was pointed out by CHA that the incoming and outgoing vehicles are allowed from one single Gate at Gate No.13, which has created traffic congestion. Commandant, CISF stated that a proposal has been submitted to Ministry of Home Affairs, for posting of additional manpower and on receipt of the approval, all the lanes from berth nos.13 to 16 will be made operational. As a temporary measure one additional lane at gate no 13 will be made operational shortly to ease out congestion.
- (6) CISF pointed out that the Users are not producing weight slip while loaded vehicle exit from the gate and requested that one copy of weight slip shall be provided to CISF. TM indicated that the presently port operated weighbridges have the facility to generate only duplicate weight slip. Triplicate weigh slip will be introduced along with outsourcing of weighbridges shortly.
- (7) The Port Users pointed that the road condition from West Gate 3 to Berth No.13 is very bad and requested to take necessary action. TM informed that relaying and repairing of Roads tender has already been awarded. Work is held up due to prolonged rain this year. The road repairing/relaying work will start soon.
- (8) It was decided that if any vehicle is allowed for internal shifting, the Port Entry Gate Pass shall be issued for a minimum period of 15 days and which will indicate list of consolidated list of vehicles with the details of all vehicles/drivers will be issued. But, when hired for one CHA, Port Users should not be directed by others as this will prevent internal theft.
- (9) The Users requested for earmarking of parking area to park the vehicles by the drivers when they will go for preparation of Vehicle ticket /gate pass. TM stated that parking area inside the port area is not feasible at the present circumstance as the port is already facing shortage of space of storage of cargo and assured that that container will be provided at storage plots for accommodation of personnel involved in preparation of Vehicle Gate Pass to resolve the issue.

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- (10) CISF stated that all vehicles entering the port should have High Security Registration Plate (HSRP) as per Government regulations. CHA stated that the issue will be taken up with Transporter's associations.
- (11) CISF informed that if any person is demanding money in the name of CISF, the same shall be brought to the notice of CISF's Control Room, which functions round the clock.
- (12) Assistant Commandant, CISF also pointed out that the material passes do not contain all the details of returnable materials and as such, the details like name of the tool, size, quantity, etc. should be mentioned in the Pass. Further, the persons authorized to issue the pass shall only issue the pass. It was explained that detailed description of minute tools is not possible as they contain bundle/ number of tools and instruments in varying size. After a detailed deliberation it was decided that the permission for returnable items should contain a broad description of tools and instruments like tools/tool box contains screw drivers, cutters, etc., minute description is not required in entry permission.
- (13) For obtaining emergency harbour entry permissions, it was decided that the CHA/port users shall send the email ids of all the registered Users to the CISF and the CISF shall save them in their database. The CHA/port users shall submit the requisition along with all necessary documents through TM/DC by email and the CISF on verification shall convey its approval/disapproval by return mail after verification of the document. The reply email of CISF will be shown at the gate with original documents for gaining port entry. Such permission shall be given in odd hours/holidays for rare cases only like entry for technicians, surveyors whose service is required in emergency basis.
- (14) As regards the query of Commandant, CISF regarding implementation of RFID in the Port, TM informed that the implementation of RFID would take some more time meanwhile the old system of permanent port entry pass will be continued. The required instruments, stationary and supportive accessories will be provided to the CISF to ease out difficulties in issuing port entry passes.
- (15) As regards the commodities allowed from the gates, TM stated that a circular would be issued stating that the type of commodities to be allowed from each gate. He, further clarified that, there are no commodity restrictions for Bandar Area Gate. No separate permission is required by port users from CISF for delivery of cargo from Bandar Area.

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- (16) ATM shipping stated that at West Gate No.1, there are two lanes/two out lanes. Traffic department has issued guidelines to permit both empty and loaded vehicles to access both lanes in order to avoid congestion at entry. But CISF has designated separate empty and load vehicle lanes which frequently cause congestion. After deliberation it was decided that depends on the queue of vehicles CISF will allow both empty and loaded vehicles from both the lanes and ensure smooth flow of traffic till RFID to be introduced.
- (17) TM informed that Traffic department shift in-charges are posted and working round the clock to execute and monitor port operation at the office of ATM shipping. For seamless port operation, the directions are being passed through shift in-charge after office hours or in holidays by concern Traffic Officers. Hence permissions for authorization, traffic diversion etc., issued by shift in-charge after office hours on the directions of the Officers of the Traffic Deptt., the same need to be considered by CISF and on the next day, the same shall be endorsed by the concerned ATM/DTM/Sr.DTM/TM. If any such request, CISF officers feel required clarifications/vital importance the same may be confirmed with concerned officers of Traffic department over phone which was agreed to by the CISF.
- (18) CISF pointed out that there is no proper house-keeping of toilets at West Gate nos.1 to 3. TM stated for cleaning of Gates complexes, toilet blocks at wharf area, Roads sweeping contract has been awarded by Civil engineering department. The work is under progress. The house keeping contracts for maintenance of toilet blocks at gates, office buildings etc., and tendering process in advance stage. The issue would be taken up with CE Deptt. for necessary action at the earliest.
- (19) CISF pointed out that some of the vehicles in the Port are plying beyond normal speed, which need to be controlled. ATM stated that the details of such over speeding vehicles shall be detained and informed to ATM shipping/Rented plots/safety officer/shift in-charge to impose penalty on the spot.
- (20) CISF suggested that the CHA may prepare one-day entry gate passes away from the gate to avoid congestion at the gates. TM stated that they will be provided with containers offices for the purpose of preparation of passes, which will ease the congestion at gates.
- (21) CISF stated that during the visit of Chairman on 13.1.2020 at Oil Jetty, it was directed to install CCTV camera, providing sufficient lighting facility,


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strengthening of perimeter wall, etc., however, no action has been taken so far. TM stated that the issues would be taken-up with concerned Officials for necessary action. It was also discussed with EDP and they are installing and the monitor is available at Oil Jetty Gate.

- (22) CISF also stated that the perimeter walls in the Port area are in a pathetic condition and need to be replaced with concrete perimeter wall. TM stated some minor /urgent repairs has already carried out .The issue would be taken-up with CEon priority.
- (23) To ensure elimination of unauthorised vehicle entry/exit,it was decided that if the vehicle enters inside the Port with one company entry gate pass for unloading and exit with the commodity of other/different User, the driver should have the passes of both the CHAs gate pass/vehicle ticket at the gate.
- (24) TM informed that congestion is building up at the end and beginning of each shift at berth nos.13 & 15 and West gate W1/3 due to non-availability of Traffic Department Supervisor, as they have to reach the gates after taking post from the North gate. In order to ensure seamless traffic movement, it is requested to allow all incoming vehicles entry (load and Empty) and empty vehicles out at above gates in the absence of Traffic Supervisor at end and beginning of the shift. Such practice is being followed since 2018. The Commandant has agreed for the same.
- (25) On 04.10.2020 Naveen and Helper Komaljit Singh, driver of vehicle no. HR39-C 8618 was caught by CISF unit DPT Kandla with a coal-loaded vehicle in the port premises. During preliminary investigation, it was revealed that the vehicle had come to load the steam coal from plot allotted to the Rishi Shipping Company, but vehicle loaded the more valuable petcoke from the plot of the RCC (RCC) Company. The theft occurred by the unidentified person on a black Pulsar bike as ShahidBapda (Washim), who guided Naveen, the driver of that vehicle to load petcoke from RCC instead of steam coal from Rishi shipping company. For further action, CISF unit DPT Kandla handed over the said case to Kandla Marin Police. In this case, ShahidBapda (Washim), Katiyar Salim, Narendra Singh (RCC Supervisor), Mr. Niranjana (Coal Trader) has been arrested.In this matter CISF suggested that the all CHA will put-up their sign board at coal plot because CISF will easy to find out that coal is belong to which CHA.
- (26) A fake insurance policy was detected by CISF unit DPT Kandla in which it was revealed that Ashapura Shipping Services had submitted fake insurance policies to the CISF Pass section to get entry gate pass for its 10 LMV vehicles. in this case, an inquiry was conducted by the Joint Committee of DPT Management and CISF Unit DPT Kandla in which it was found that out of 14LMV vehicles of Ashapura Shipping Services, the insurance policy of 10 vehicles were fake. In this regard, Deendayal Port Management suspended


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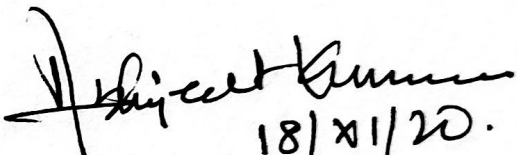

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their registration/authorization Ashapura Shipping Services for a period of one year and the case was registered by CISF unit DPT Kandla on 21.03.2020 at Kandla Marine Police Station. While investigating the case by the police, the owner of Ashapura Shipping Services Mr. Mohanram Rabari was arrested on .06.10.2020 In this matter CISF suggested to all Port Users/CHA who apply for permanent vehicle pass to produce copy of insurance policy during submission of document of vehicle pass and moreover an undertaking from responsible authorized person of company and all Port Users/CHA should be sensitized their employees that they buy their vehicle insurance policies from insurance companies which are checked online on Government Website like Vahan.nic.in and apps like M-Parivahan

- (27) TM requested commandant CISF any Changes in the existing procedure in issuing port entry passes, permissions, denial, withdrawal of permissions etc., shall be communicated to Traffic department in advance before implementation. The same was agreed mutually.

The meeting ended with vote of thanks to Chairs.


Traffic Manager
Deendayal Port Trust
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Commandant
CISF Unit DPT Kandla