

MINUTES OF MEETING OF DOCK SAFETY COMMITTEE HELD ON 31.12.2021 AT 15.30 HRS. IN THE BOARD ROOM, A.O. BUILDING, GANDHIDHAM.

List of participants is enclosed:

At the outset, Dy. Chairman (Chairman of Dock Safety Committee) welcomed all the Committee members of the Dock Safety Committee.

Safety Officer, DPT made a power-point presentation and highlighted the issues discussed and action taken on the last Dock Safety Committee meeting.

The discussions were held on the following issues:

Sr. No.	Issues raised	Action	Action By
01	Illumination Level	<p>14 berth high mast towers: Work order placed on M/s. Vishal Electricals, Gazidabad. Work will be commenced shortly.</p> <p>34 & 5 hector high mast towers: The estimate & DTP of High mast towers of 34 & 5 Hector (bundar basin area) is with finance department for Estimate & DTP scrutiny.</p> <p>Procurement of 1500 Led fittings: Price bid opened on 28/12/21. Purchase Order to be placed in due course.</p> <p>16 berth High mast towers: Estimate & DTP file with Finance department. Likely to be hoisted in 2nd week of January. Fixing of feeder pillars to switch ON/OFF of entire Dock area lightning automatically basing on the sun set/raise is under progress and likely to be completed in another 15 days.</p> <p>Dy. Chairman directed to SE (E) for expedite all the above issues on priority.</p>	Electrical
02	Roads, drainages and other welfare facilities	<p>Outside Road from West Gate-2 to West Gate-3: RCC road work under progress.</p> <p>40 hectare Road: Submitted for Approval of standing committee (MM) Dy. Chairman directed to Dy. CE for expedite the issue as early as possible as matter is pending since more than a year.</p> <p>Drainage: It is communicated by civil department that regular cleaning is being carried out of all drainage inside the port. New culverts prepared at strategic locations to avoid water logging. Outside drainage preparation work is under progress.</p>	Civil & GAD

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		<p>Welfare facilities: Dy. CE informed that the re-tendering work for establishing Labor Amenity Centre at CJ 13 to 16 is under progress. Price bid opened and work will be start shortly. Also new toilet blocks have been developed and will handed over before 15/1/2022. Construction Work for toilet complex to be maintained by Sulabh and canteen are under progress at oil jetty.</p> <p>Dy. Chairman instructed to Secretary & Dy. CE that,</p> <ul style="list-style-type: none"> • Every Friday the labour officer along with concerned officers must visit all the places inside port for checking effectiveness of Welfare facilities. • The issues of drinking water inside port should be rectified immediately. • Separate inspection with checklist must be conducted for checking quality of drinking water and quality of work being performed by AMC contractor associated with the same. The report of all above activities shall be submitted to Dy. Chairman also regularly. • Dy. Chairman also instructed to Dy. CE for exploring the possibilities of the Sulabh services at dry cargo jetty area. 	
03	Issuance of Port Entry Pass	Implementation of linking of safety training and medical examination with port entry pass has started on & from 24/11/2021.	Traffic
04	Coal Dust Control	<p><u>Following effective measures have been taken up by Civil. Engg. Deptt. are as follow:</u> To prevent the dust pollution, sprinkler system is already installed in 40-hectare coal staking yard and the same is running successfully. Dust screen wall is provided in either side of West gate no III in 34 hectares' area. For additional provision of dust screen walls, work order issued and work started.</p> <p><u>Following effective measures have been taken up by Mech. Engg. Deptt. are as follow:</u></p> <ol style="list-style-type: none"> a) 2 nos. of Truck mounted Mist Cannon a) procured and taken in operation. b) 2 nos. of Truck mounted road sweepers procured and taken in operation. c) Price bid opened for the tender of dust suppression sprinkling system at newly appointed coal yard at 34-Ha yard. File under approval stage. Work order based on L1 will be allotted once file will be approved. <p>Dy. Chairman instructed to monitor the SPM (suspended particulate matter) at the dust prone area for checking effectiveness of the mist cannon system. Environment cell should conduct this activity and shall prepare & submit the report of the same.</p>	Civil & Mechanical
05	Structure Stability Test	<p>XEN (Civil) stated that P & C Building surveyed off and it needs to be vacated and the Officers and staff of this Building will be provided office accommodation in Kandla. However, it transpired that Alternate arrangement is not available for shifting P&C building staff at present. Dy. Chairman instructed to Dy. CE for expedite the issue as early as possible.</p> <p>Total 11 nos. of warehouse (10 to 14, 19 to 23 and 25) demolition to be done. 10 to 14 and 25 tender completed. Technical evaluation under progress. Technical</p>	Civil

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		<p>qualification submitted to tender committee. After approval it will be sent for approval for opening price bid.</p> <p>Dy. Chairman directed Dy. CE to ensure conducting of structure stability test of remaining structures.</p> <p>Dy. CE stated that the work will be completed within short time.</p>	
06	Safety Training	<ol style="list-style-type: none"> 1) Training Center for safety and productivity re-engineering has been started from 24/11/2021 and till date 1918 personnel covered in training program. 2) 52,967 drivers & cleaners have been sensitized so far in the container based training centre at west gate-1. 3) One more training centre is going to be started at office of inspectorate dock safety kandla, near bander gate from 1/1/2022. 4) Development of visitor's safety training center is under progress and will start very soon. <p>Dy. Chairman instructed to expedite the creation of facility for installation of the simulators after procurement for the truck drivers, crane operators etc. at training centre for safety and productivity re-engineering.</p>	Traffic
07	Medical Examination of workers	<p>Medical facilities started as per below:</p> <ol style="list-style-type: none"> 1) Medical examination centre started at DPT kandla hospital and more than 778 personnel medically examined in last 1 month. 2) 24 X 7 First aid centres have been started at ATM office and berth No.13 gate office. 3rd first aid centre at oil jetty area is under renovation and will be started at the end of January 2022. 3) Work of installation of 30 nos. of first aid boxes at various locations of port is under progress. <p>On every Wednesday "Dhanvantari Arogya Rath" moves at various locations of port & special medical check-up done for workers. Till date total 2511-OPD and 274-LAB TESTING being conducted during this special medical campaign.</p> <p>It was discussed during the meeting that charges for the medical examination of the workers is seems higher and the same needs to be reviewed.</p> <p>Dy. Chairman instructed to FA&CAO and Traffic Manager for checking the feasibility of collecting charges for the medical examination of workers as per tonnage basis of cargo from stevedores/CHA as was done in the case of training centre for safety and productivity re-engineering.</p>	Traffic, Medical & Finance
08	Life Saving equipment & pipelines serving water to fire hydrants	<p>Dy. CE stated that all the required isolation/Gate valves as per the requirement of fire brigade team have been procured within and replaced.</p> <p>It was discussed that firefighting pipelines shall be in operable condition all the time to mitigate any emergency till the new firefighting facility as per OISD 156 is being developed.</p> <p>Dy. Chairman instructed to CME department for expedite the tender of OISD 156 compliance for firefighting system on top priority. Also existing firefighting system shall be maintained in operable condition to mitigate the emergency.</p>	<u>Civil & Mechanical</u>
09	Accidents	<p>It was discussed during the meeting that, to implement the safety aspects effectively, regular monitoring of the day to day operational and maintenance activities is required.</p> <p>Safety officer stated that safety is responsibility of all line managers who are executing day to day activities. Further as a third party check safety team is taking rounds of</p>	Traffic

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		port area and takes the necessary actions accordingly. Also to strengthen safety division, Tender on eGEM invited for engagement of 39 nos. of Traffic Warden and 05 nos. of Safety Supervisors. Total 66 bidders in traffic warden's bid and 40 bidders in safety supervisor's bid have participated. Currently technical evaluation is under progress for the same. Dy. Chairman directed to safety officer for the expedite the issue on priority.	
10	Sign Boards for Visual Awareness	Safety officer stated that as advised by the Add. Asst. Director Dock Safety, further additional list of safety signage is to be provided to civil department for the installation of signage inside port. Dy. Chairman directed to Dy. CE and Safety Officer for expedite the issue and install further required sign boards.	Civil & Traffic

Other Points discussed during meeting:

Sr. No.	Issues raised	Action	Action By
01	Accidents	It was deliberated that most of the road accidents will happen due to driving under the influence of alcohol. Hence, Dy. Chairman directed to procure sufficient numbers of breath analyser at departmental level and all such personnel like truck drivers, Labours, Equipment Operators, Tug/Launch operators, Khalasi, Lascar etc. to be checked at the entry and exit points or at their respective duty points. 2 nos. of Breath analysers are available with marine department and being used as per the requirement. Dy. Chairman instructed to purchase few more breath analysers which can be used on random basis by Traffic and CISF personnel to check the workers who are working inside the dock.	Traffic & CISF
2	Workman Compensation	The detailed discussion was carried out on the workman compensation matter. Personnel officer stated that consolidated list with details of FATAL incidents shall be submitted to labour welfare section and accordingly the matter will be taken up with concerned port users/departments. Dy. Chairman instructed to take up this issue on priority. It shall be cross checked that whether compensation is being paid by employer of worker or not.	GAD
3	Restriction of 2 Wheelers & 3 Wheelers inside Port	Proposal for the 2 wheeler restriction and alternate arrangement of internal transportation by buses is prepared and submitted for approval. Dy. Chairman directed to run the internal buses for the six months' trial period. After the trial and feedback further permanent implementation of the Electrically operated intra buses to be carried out inside port. Representative of port users suggested that there is one electrical operated car is being used at the railway station of Gandhidham. He same can be used on trial basis in oil jetty premises. Dy. Chairman directed to Dy. CE to check the feasibility of the same and trial for few days can be taken by the same electrically operated car inside the oil jetty.	Traffic & GAD

4	Illumination on Outside Road of Port	Dy. Commandant, CISF stated that there is no proper illumination in road outside the West Gate-2 to West Gate-3 and requested for make lighting arrangements. Dy. Chairman directed CME to take make arrangements. Completed	Electrical
5	Trucks Entry Inside Port	Dy. Commandant, CISF stated that the modified vehicles are coming inside the Port. Dy. Chairman directed that truck which are dangerously modified and can cause danger to safety and environment will not be allowed inside port. Dangerously modified vehicles are not being allowed inside the port.	Traffic

Status Report of Safety Performance Template issued by MoPSW :

Sr. No.	Action	Status	Action By
01	Report of Safety Performance issued by MoPSW	<ul style="list-style-type: none"> Electrical Safety Audit - (Once in two years) Approval is being obtained and work will start before 15/1/2022. Dy. Chairman directed to SE (E) for conducting electrical safety audit on priority as it is long pending point. 	Electrical
		<ul style="list-style-type: none"> Navigational safety audit - Once in two years) Dy. Chairman directed to Deputy Conservator for expedite the said issue. Monthly safety meeting by individual department: 	Marine
		Not started yet by any department Dy. Chairman directed to Traffic, Marine, Civil and CME department for conducting the monthly safety meeting at departmental level so that actions of the dock safety committee meetings can be monitored effectively. Also the monthly safety meeting will enhance the employees participation in promotion of the safety culture inside the port.	Traffic, Marine, Civil, Mechanical, Electrical

Review of External Safety Audit recommendations:

Sr. No.	Action	Status	Action By
01	External Safety Audit	Revamp project of oil jetty and approval from statutory authorities. Work Order issued for augmentation of liquid cargo handling capacity by revamping of existing pipeline network at oil jetty area of DPT. Few old pipelines removed. Mobilization and plant designing and planning is under progress.	<u>Civil</u> , <u>Mechanical</u> & <u>Electrical</u>

The meeting ended with a vote of thanks to the Chair.
