



दीनदयाल पत्तन प्राधिकरण
(आईएसओ 9001:2008 एवं आईएसओ 14001:2004 प्रमाणित पोर्ट)
DEENDAYAL PORT AUTHORITY
(AN ISO 9001:2008 & ISO 14001:2004 CERTIFIED PORT)



यातायात प्रबंधक का कार्यालय, दीनदयाल पत्तन प्राधिकरण, श्रमदीप बिल्डिंग, नया कंडला, कच्छ (370210)



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SAGARMALA
PORT-LED PROSPERITY



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Azadi Ka
Amrit Mahotsav



स्वच्छ **भारत**
एक कदम स्वच्छता की ओर

No. Traffic/BIS-Scheme/General Correspondence/306

Date: 21.09.2026

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TRADE CIRCULAR

Sub: Dissemination of information regarding Bureau of Indian Standards (BIS) Scheme for Creation and Augmentation of Testing Facilities in Critical Areas – Reg.

It is hereby informed for the information of all concerned members of the Trade, Port Users, Port Service Providers, Importers, Exporters, Trade Associations and other stakeholders that the **Bureau of Indian Standards (BIS), the National Standards Body of India, is strengthening the country's quality ecosystem by promoting robust, modern and accessible testing infrastructure across various sectors.**

In this direction, BIS is implementing a scheme for providing support for creation and augmentation of testing facilities in critical areas. The scheme aims to address gaps in testing infrastructure and facilitate the availability of advanced testing capabilities for products, materials, technologies and emerging areas of importance. The details of the scheme are enclosed as **Annexure-A** for kind information and reference.

BIS is inviting proposals from a wide range of organisations, including **Laboratories owned or fully or partially funded by the Central Government, institutions of higher education, private organisation running laboratories for R&D purposes or on not-for-profit basis,** subject to the applicable eligibility conditions of the scheme.

All concerned members of the Trade and stakeholders are **requested to disseminate the BIS proposal along with the enclosed scheme details amongst their respective members and concerned personnel** for information and necessary action.

This Trade Circular is issued for information, and wide dissemination among the Trade and stakeholders.

Encl: Annexure A

TRAFFIC MANAGER
DEENDAYAL PORT AUTHORITY

To,
All Port Users/Trade Associations

Copy to -

1. Sr. PS to Chairperson - for kind information of Chairperson please.
2. PS to Dy. Chairperson - for kind information of Dy. Chairperson please.
3. Secretary / FA&CAO / DC / CE / CME - for kind information please.
4. Sr. DTM / DTM / Sr. ATM / All ATMs, for information please.

Annexure A

Guidelines for supporting other Laboratories for creation/augmentation of test facilities in critical areas

- 1. Eligibility:** Laboratories owned or fully or partially funded by the Central Government; institutions of higher education; private organisations running laboratories for R&D purposes or on not-for-profit basis shall be eligible for support.
 - 2. Application for the scheme:** The organisation desirous of setting up the Testing Facility shall send a proposal to the Bureau through the Central or State Government Department/Ministry concerned with the following.
 - a. Details of location and management along with the contact details of the Laboratory.
 - b. Nature of relationship with the Department/Ministry.
 - c. Test facility(s) proposed to be created or augmented.
 - d. Details of existing test facility(s) with scope thereof.
 - e. Indian Standards related to the test facilities proposed.
 - f. Detailed justification for the test facility proposed.
 - g. Existing testing capacity and the inflow of samples during last one year, in case, augmentation is proposed.
 - h. Details of financial assistance received from government.
 - i. Annual turn-over.
 - j. Any other Information as required for the examination of the proposal.
 - 3. Screening Committee:** The composition of the Screening Committee shall be as follows:
 - a. Additional Secretary, Department of Consumer Affairs- Chairperson
 - b. DDG (Laboratories), BIS – Member
 - c. Representative from QCI (not below the rank of Director or equivalent) – Member
 - d. Representative from CSIR (not below the rank of Director or equivalent) – Member
 - e. Representative from the Ministry/Department seeking assistance (not below the rank of Director or equivalent) – Member
 - f. Representative of the Finance department of the Bureau – Member
 - g. Representative from IFD of DoCA – Member
 - h. Head LRMD, BIS - Convener.
- The Committee may invite or co-opt any person on the above Committee, if required.
- 4.** The Committee shall examine the potential for utilisation, viability and sustainability of the proposals received for support and make suitable recommendations.
 - 5.** Screening Committee shall submit its recommendation to the Department of Consumer Affairs for approval, so that timely assistance is provided to the project and the same shall be placed before GC for its approval.

6. Scope of Support:

- a. After the proposal is approved by the Governing Council of the Bureau, the organization seeking support shall procure and install the equipment, strictly in accordance with the letter through which the approval of the Governing Council is conveyed. BIS will release financial assistance on receiving the report of the procurement and installation of the equipment. Before release of payment, BIS will depute a team of officials to verify the installation of equipment.
 - b. Imported Goods: BIS shall provide co-operation to get the Letter of Credit (LC) opened by the tendering organization for payment to foreign supplier. In case transfer of funds is required for the purpose of opening of LC, the tendering organization shall produce an Indemnity bond/bank guarantee to the effect that the funds so transferred will be refunded to BIS within three months of cancellation of the purchase order or tendering process in case the same is warranted due to any unforeseen circumstances.
 - c. Adequate space with necessary infrastructure like electrical power, electrical fittings, water connection etc. shall be provided by the organisation seeking support.
 - d. Operation, management and maintenance of the test facility shall be the responsibility of the organisation seeking support.
 - e. Technical manpower will be provided by the organisation seeking support.
 - f. Expenditure towards the purchase of consumables and other day-to-day commodities required for running the facility shall be arranged by the organisation seeking support.
 - g. The Bureau shall arrange for the capacity building for running of the facility, if requested.
 - h. The organisation shall obtain an insurance of the equipment procured along with any high value items.
 - i. Utilisation of revenue from testing charges shall accrue fully to the organisation housing the test facility without the Bureau taking any share of it.
 - j. A representative of BIS shall be there in the Purchase committee of organisation procuring the equipment with the financial assistance from BIS. The meetings of purchase committee should, as far as possible, be held virtually, and proceeding thereof be recorded for optimum transparency.
7. The Bureau from time to time will undertake audit of the facility to ensure its proper utilisation.
8. If the test facility is found to be un-utilised or not utilised properly, the equipment and other items provided by the Bureau can be withdrawn with the approval of the Governing Council.

BUREAU OF INDIAN STANDARDS

Ref: LRMD/83:7

Form for submission of application under Guidelines for supporting other laboratories for creation/augmentation of test facilities in critical areas to the Screening Committee

Sl. No.	Parameters	To be submitted by applicant organisation
1.	Eligibility	<i>Laboratories owned or fully or partially funded by the Central Government; institutions of higher education; private organisations running laboratories for R&D purposes or on not-for-profit basis shall be eligible for support.</i>
2.	The organisation desirous of setting up the Testing Facility shall send a proposal to the Bureau through the Central or State Government Department/Ministry concerned. Please provide the name of the concerned Department/Ministry and the letter in relation to the same.	
3.	Details of location and management along with the contact details of the Laboratory.	
4.	Nature of relationship with the Department/Ministry.	
5.	Test facility(s) proposed to be created or augmented.	
6.	Details of existing test facility(s) with scope thereof.	
7.	Indian Standards related to the test facilities proposed.	

8.	Detailed justification for the test facility proposed.	
9.	Existing testing capacity and the inflow of samples during last one year, in case, augmentation is proposed.	
10.	Expected Sample Flow per month, along with relevant justification.	
11.	Details of financial assistance received from government.	
12.	Annual turn-over.	
13.	Whether directly under control of Government of India (GoI).	Yes/No
14.	Timeline of Project	
15.	Total Cost of funds requested	
16.	Undertaking that the beneficiary organisation will follow General Financial Rules, 2017, GEM GTC and all the extent guidelines and circulars issued by Government of India from time to time, for the purchase of testing facilities approved under this proposal.	
17.	Undertaking that the compliance related to all the statutory compliances required for establishment of such testing facility is the responsibility of the beneficiary organisation and BIS will not be responsible for any issued arising out of such setup.	
18.	Any other Information as required for the examination of the proposal.	